



IT Readiness Checklist for Commercial Tenants

What to check before signing a lease or starting a build-out.

- ☐ **Existing cabling and network condition assessed**
Checked before the lease is signed, not after.
- ☐ **Camera/access control compatibility with building systems**
Verified against what the building itself already has in place.
- ☐ **Structured cabling scope defined for the TI period**
Built into the tenant improvement plan, not bolted on later.
- ☐ **Backup internet option identified for the suite**
Known in advance, not scrambled for after move-in.
- ☐ **Cutover timing coordinated to the actual move-in date**
Matched to the real schedule, not a guess.

A free resource from OSSUM IT.

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